

Box Elder High School 2019 Graduation

Important Information for Parents of Seniors

Congratulations class of 2019! Graduation is approaching quickly. In order to help us start preparing for this momentous occasion, we would like to share the following information with you. All students who have completed requirements and have no “U”s on their transcript can participate in the graduation ceremony. Graduation will be held:

Date: Tuesday, May 28, 2019

Time: 6:00 p.m.

Location: Dee Events Center, Weber State University

Graduation ceremonies will be streamed live for those that are unable to attend. There will be a link at www.weber.edu on the Weber State University home page. The link is located on the bottom right hand side of the home page under WSU TODAY section. This is done to help accommodate family and friends serving in the military, those unable to attend due to illness, and those living too far away to come to this important event.

Caps and Gowns: Make sure you take your gown out of the package and hang it shortly after you receive it. Taking it out of the package the day of graduation will not allow enough time for the wrinkles to fall out. These gowns should not be ironed with a hot iron. They will melt! Only school approved medals or cords are allowed during the ceremony. Any other adornments may be worn prior to or after the ceremony. **Alterations to the original cap and gown will not be allowed!** Do not wear flowers (including corsages and leis), large necklaces or beads, badges, stickers, rhinestones, reflective tape, etc.

Cell Phones and iPods: Students will not be allowed to carry or use a cell phone or iPod during the graduation ceremony. Please leave them with a family member or friend.

Graduates:

You should arrive at the Dee Events Center by 5:30 p.m. for graduation

- All graduates should dress appropriately...please remember to keep this special event dignified by your actions and appearance. Boys: Slacks, shirt and tie are appropriate dress. Girls: Dresses, skirts or slacks are appropriate. No shorts!
- Please think about the distance you will be walking when choosing footwear (high heels and flip flops can be a very dangerous choice – please refrain from wearing those types of shoes!)

- Please do not chew gum!
- At the beginning of graduation, the tassel is to be hanging on the right side.

Failure to comply with these rules will result in the graduate not being allowed to walk as well as being issued an Administrative U that requires service hours to be completed before the diploma will be issued.

Parking: There is no charge for parking at the Dee Events Center. Please plan on 10 to 15 minutes to walk from your car to your seats. Campus police will ticket vehicles that are parked in undesignated areas or that are parked illegally.

Seating: No tickets are required for graduation ceremonies for BEHS and there is no charge for entrance. You may invite as many as you wish to this special event. However, graduation ceremonies may not be interesting to very young children. Doors will open for seating at 5:30 p.m. If anyone in your family needs seating accommodations for wheelchairs or other accommodations, please plan to arrive early. Seating will be made available for the individual and one family member to be seated with them. Space does not allow for entire families to be seated in the wheelchair area. Those requiring wheelchair seating should enter through portals 18, 19 or 3.

- **PLEASE no air horns or noisemakers!** We appreciate this is a time of celebration, but it should be enjoyable **for EVERYONE**. Air horns often prevent spectators from being able to hear the next name read as the graduates cross the stage and can be painful for those who must wear hearing aids. Please be respectful of others and the desire of every person in the Dee Events Center to hear their special graduate's name as they cross the stage. Balloons are not allowed in the Dee Events Center.

Pictures: Please allow plenty of time for photo opportunities BEFORE graduation begins – pictures with your family and friends are important and should be taken before your graduate proceeds to the tunnels or **outside** following commencement. **Spectators will NOT be allowed on the floor following graduation.** Family and friends should establish a meeting place outside of the Dee Events Center ahead of time and greet graduates there following the ceremony.

Scholarship and Military Reporting Deadline: Scholarships and military enlistment should be reported to the Counseling Center no later than May 10th for inclusion in the program for Scholarship and Awards Night (held Wednesday, May 15 at 6:30 p.m. in the Box Elder High School Auditorium). Scholarships and military enlistments reported after the deadline will not

be indicated on the program and will not be recognized at the Scholarship and Awards Night. It is the student's responsibility to report this information to the counseling office! Scholarship cords must be purchased from Mrs. Gunn in the financial office during the school day. The cost is \$5.00. Cords will not be available for purchase at graduation.

THE FOLLOWING DEADLINES MUST BE MET FOR GRADUATION:

BESD Graduation Credit: Students must complete all of the required Box Elder School District graduation requirements and be passing third trimester classes that are being used for graduation credit, in order to walk in the graduation ceremony.

State Civics Exam: In order to graduate from high school in the state of Utah, students must pass the *Civics Exam*. To determine if you have passed the exam, look at your progress on the Passport System. **You must use the Student's account.** Civics exam results are not available through the parent/guardian account. If you have not passed the exam, you may access that exam through your account in Passport. You must pass this exam by **May 10th** in order for your name to appear on the graduation program. If you pass the test after this date and are eligible for graduation, you may be allowed to participate in the graduation ceremony, but your name WILL NOT appear on the graduation program

Senior Credit Deadline: Credit from outside sources must be received in the Registrar's office by **May 1st** to allow time for credits to be evaluated.

Citizenship:

- U's must be made up by Friday, **May 10th** for your name to be included in the graduation program. You may still clear up your U's to participate in the graduation ceremony after that date, but your name WILL NOT appear in the program if U's aren't taken care of by May 10th.
- If you have any outstanding citizenship U's on your transcript, you should have been referred to Citizenship Class prior to **May 10**. Be sure to attend when referred. If you are not referred to Citizenship Class, you may refer yourself.
- Seniors will be allowed to pay \$30.00 per U prior to graduation if they were not able to take care of the U's in Citizenship Class.

Diplomas: Diplomas MUST be picked up in the main office beginning **June 18th**, after all credits have been verified. Please remember you still must fulfill all graduation requirements to receive your diploma. Diploma pick up hours are M-F from 8:00 until 11:00 a.m.

You must sign for your diploma...diplomas will not be mailed!

Senior Timeline 2019

May 1	Outside credit due Credit you need posted on your transcript from outside of Box Elder High School
May 10	Final list for Graduation Program & Newspaper <ul style="list-style-type: none">• Must be passing third trimester classes (needed for graduation credit) to be included in final list
	U & Civics Test completed
	Scholarship reporting deadline
May 15	Scholarship & Awards Night
May 22	Final list for walking at graduation outside credit done and passing third trimester classes
May 28	Graduation Ceremony Happy Graduation Day!
June 18	Diploma Distribution



BEHS Class of 2019